

Handwritten notes at the top of the page, including names like "Pie", "Man", "P. ...", "T...", and "K...".

THE CANORIENT SENIORS CLUB OF TORONTO

AIMS AND OBJECTIVES

AND

BY-LAWS

Faint, mirrored text from the reverse side of the page, likely bleed-through from the other side of the document.

THE CANORIENT SENIORS CLUB OF TORONTO

AIMS AND OBJECTIVES

The aims and objectives of The Canorient Seniors Club of Toronto are to provide social, cultural and recreational activities that would contribute to the physical and emotional well-being of its members, and to promote such projects as are suited to their talents and abilities.

THE CANORIENT SENIORS CLUB OF TORONTO

BY-LAWS

(Revised March 25, 2017)

1. **NAME:** The name of the Club shall be "THE CANORIENT SENIORS CLUB OF TORONTO" hereinafter referred to as "The Club".
2. **OFFICIAL ADDRESS:** The official address of the Club shall be:
40 Hanlan Road, Units 40-41
Woodbridge, On. L4L 3P6
Or at such other place as the Executive Committee may from time to time determine.
- 2 a) **STATUS:** The Club is an autonomous entity with its members also holding membership in The Canorient Christian Association of Toronto. (hereinafter referred as "Main Body")
3. **THE SEAL:** The Seal of The Club shall be in such form as prescribed by the Executive Committee and shall contain the words, "The Canorient Seniors Club of Toronto". It shall be affixed to official documents as authorized by the Executive Committee from time to time.
4. **MEMBERSHIP:** Membership shall consist of 3 categories: a) Ordinary Member.
b) Associate Member. c) Honorary Member.

Ordinary Member

Any person who is 55 years of age or over, originates from the territories of India, Pakistan, Bangladesh, Sri Lanka or Myanmar, or is a spouse of such person, and is an Ordinary Member of the "Main Body" may be accepted as an Ordinary Member of The Club at the discretion of the Executive Committee.

Associate Member:

Any person not eligible for membership as an Ordinary Member may be accepted as an Associate Member of The Club at the discretion of the Executive Committee. An Associate Member shall not be entitled to vote or hold elected office.

Honorary Member:

An existing member on reaching 80 years of age, who has been a member in good standing for at least the previous 5 years, is automatically eligible for Honorary Membership. His eligibility is subject to approval by the Executive Committee. An Honorary Member shall not be entitled to hold elected office nor shall he be required to pay any membership fees; however, he shall be entitled to vote just as if he were an Ordinary Member.

"90 year age recognition": Any person who has been a member in good standing for a period of at least 3 consecutive years, and who attains the age of 90 years may be entitled to Honorary Membership exempting him from paying membership dues to the Main Body and The Seniors Club in the year following his 90th birthday. As an Honorary Member he will continue to vote just as if he were an Ordinary Member.

5. **MEMBERSHIP FEES:** Every ordinary and Associate Member of The Club shall be required to pay such fees as are approved by the members in a general meeting. The fees are: a) A one time entrance fee payable to the Main Body. b) An annual fee

payable to the Main Body. c) An annual fee payable to The Club. These three payments are processed by The Club through the Secretary of The Club. Two sets of the application forms are provided. Membership fees shall be due on February 1st of each financial year ending January 31st.

Currently the Membership Fees are \$25.00 per person per annum, which includes Membership in the Canorient Christian Association of Toronto. New membership Enrollment involves an admission fee of \$30.00 which is a current requirement of Canorient Christian Association of Toronto.

6. **TERMINATION OF MEMBERSHIP:** Any Member, whether Ordinary, Associate or Honorary shall cease to be a member of the Club if:
- He resigns voluntarily.
 - After receiving due notice, fails to pay any amount due by him to The Club within 60 days of the due date, whereupon the name of such Member may be removed from the role of Members of The Club and his privileges withdrawn. "However, he may be re-admitted to membership upon payment of all arrears" and a re-admission/administration fee of \$10.00 per person presently levied by The Canorient Christian Association of Toronto.
 - He refuses to abide by the By-Laws or rules and regulations of The Club or is in conflict of interest by organizing activities within The Club solely for his own personal financial gain.
 - His name has been removed from the membership of the Main Body.
7. **EXECUTIVE COMMITTEE:** The affairs of The Club shall be managed by an Executive Committee composed of not less than 8 members, nor more than 10 members, who shall serve for no more than 2 consecutive years. However, should The Club face a crisis owing to lack of response from the membership, those outgoing members who have served for the past two years and wishing to serve for another term may be permitted to seek re-election.
- The Officers of The Club shall be a President, a Vice President, a Secretary and a Treasurer, all of whom shall be members of the Executive Committee elected at the Annual General Meeting of The Club. The additional 4 to 6 candidates who agree to serve on the Committee could be on the slate of the 4 Officers who will be presented to the General Body for acceptance as Committee Members.
8. **VACATION OF OFFICE:** The office of an Executive Committee member shall be vacated if:
- He resigns voluntarily.
 - He ceases to be a member of The Club
 - He fails to attend 3 consecutive meetings of the Executive Committee without good and valid reasons acceptable to the Executive Committee.
 - His name is removed from the membership of the Main Body.
- If a vacancy shall occur, the Executive Committee, may fill such vacancy with a member in good standing on the books of The Club.
9. **EXECUTIVE COMMITTEE MEETINGS:** Meetings of the Executive Committee may be held at any time and place as may be determined by the members of the Executive Committee, provided that at least 5 days notice of such meeting shall be given verbally

to each member.

A majority of the committee members shall constitute a quorum. Questions arising at any Executive Committee meeting shall be decided by a majority of votes. In case of an equality of votes, the President shall have a second casting vote. In the absence of the President, his duties may be performed by the Vice-President, or such other member as the Executive Committee may from time to time appoint for the purpose.

10. **POWERS OF THE EXECUTIVE COMMITTEE:** The Executive Committee may exercise all such powers of The Club as are not by these By-Laws required to be exercised by the members in a general meeting. The Executive Committee shall be in supreme control of the affairs of The Club and shall have the power to take such steps as it may deem necessary for the purpose of furthering the objects of The Club. The Executive Committee shall have the power to incur any expenditures and to receive donations and benefits for the purpose of furthering the objects of The Club.

11. **DUTIES OF OFFICERS:**

President: The President shall be the Chief Executive Officer of the Club and shall preside at all meetings of The Club and of the Executive Committee. He shall be charged with the general management and supervision of the affairs of The Club.

Vice-President: The Vice-President shall, in the absence or disability of the President, perform the duties and exercise the powers of the President, and shall perform such other duties as shall from time to time be imposed upon him by the Executive Committee.

Secretary: The Secretary shall attend all meetings of the Executive Committee and all meetings of The Club and record all votes and minutes of all proceedings in the books to be kept for that purpose. He will give notice of all meetings of the members and of Executive Committee, keep an up-to-date list of members with names, mailing addresses, e-mail addresses and phone numbers, be the Custodian of the official seal and of all records and files of The Club, and carry out all correspondence on behalf of The Club. In the absence or disability of the Secretary, the Executive Committee may appoint another such committee member to hold office until the next Annual General meeting of The Club.

Treasurer: The Treasurer shall have the custody of all the funds and securities of The Club and shall keep full and accurate records pertaining to all receipts, disbursements and other financial transactions. He shall deposit all funds in the name of The Club in a Bank or Banks designated by the Executive Committee. He shall present financial statements at regular meetings of the Executive Committee, and annual financial statements together with his report thereon for the Annual General meeting of The Club.

12. **FINANCIAL YEAR:** Effective 2013 the financial year of The Club shall be the twelve-month period ending January 31st to align with the Canorient Christian Association of Toronto's financial year.

13. **GENERAL MEETING:**

Annual General Meeting: The Annual General Meeting of the members of The Club shall be held within 4 months after the end of each financial year. At such meeting the members shall receive the Annual Report of the Executive Committee and the audited Financial Statements,

elect an Executive Committee, appoint an auditor for the ensuing year, and transact any other business as may properly be brought before the meeting.

Special General Meeting: Any general meeting other than an annual general meeting shall be termed a special general meeting.

Requisitioned Meeting: On the requisition of 30 members, or 10% of the ordinary members of The Club, whichever is the lesser, entitled to vote at the date of deposit of the requisition, the Executive Committee shall proceed without delay to call and hold a special general meeting of the members. The requisition shall state the general nature of the business to be transacted at the meeting and shall be signed by the requisitionists and delivered to the President.

Where the Executive Committee does not within 45 days from the date of deposit of the requisition, proceed to call and hold such meeting. The requisitionists or any 5 of them may themselves call such a meeting, but any meeting so called shall not be held after the expiration of 90 days from the date of deposit of the requisition.

A meeting called under this section by the requisitionists shall be called in the same manner as early as possible as that in which meetings are to be called pursuant to these by-laws.

14. **NOTICE OF MEETING:** At least 15 days notice shall be given to the members of any annual or special general meeting. The notice shall state the agenda of the meeting. Such notice may be given personally or by mail, e-mail, or posted at the official address of The Club, or by any other means of communication.
15. **QUORUM:** At every annual or special general meeting, 30 members or 10% of the membership, whichever is the lesser, personally present and eligible to vote shall constitute a quorum. If at any such meeting a quorum be not present within 30 minutes of the time specified for holding the meeting, the meeting shall stand adjourned to a day, time and place determined by the President, and at such adjourned meeting the members present shall form a quorum.
In the case of a requisitioned meeting, if no quorum is present within 30 minutes of the time specified, the meeting shall be dissolved.
16. **VOTING:** Each ordinary member of The Club eligible to vote shall at all meetings of The Club be entitled to one vote in person. A member may appoint as his proxy any other member to vote at any annual or special general meeting. Such proxy must himself be a member, and before voting must produce and deposit with the Secretary, at least half an hour before any meeting or adjourned meeting, sufficient authority in writing from his appointer or appointers.
At all meetings of The Club every question, including amendments to the By-Laws, but excluding dissolution of The Club or amalgamation with similar organizations, shall be decided by a simple majority of the vote of the Ordinary and Honorary Members eligible to vote and present in person.
Every question shall be decided in the first instance by a show of hands and, unless a poll be demanded, a declaration by the President that a resolution has been carried or not carried and an entry to that effect in the minutes of the meeting shall be sufficient evidence of the fact without proof of the number or proportion of the votes accorded in favour of or against such resolution.

The demand for a poll may be withdrawn, but if a poll be demanded and is not withdrawn, the question shall be decided by a majority of votes, given by members eligible to vote present in person, and such poll shall be taken in such manner as the President shall direct and the result of such poll shall be deemed the decision of the members in general meeting upon the matter in question.

In the case of an equality of votes whether upon a show of hands or by a poll, the President shall be entitled to a casting vote.

17. **AUDITORS:** The members shall at each Annual General Meeting appoint an Auditor to audit the accounts of The Club and to hold office until the next Annual General Meeting, provided that the Executive Committee may fill any vacancy in the office of the Auditor.
18. **AMENDMENTS TO BY-LAWS:** By-laws of the Club may be enacted, repealed or amended by a majority of the Committee Members present at a meeting of the Executive Committee, and confirmed by an affirmative vote of at least 2/3rds, of the members present in person at the Annual General Meeting of The Club or a Special General Meeting called for that purpose.
19. **DISSOLUTION:** In the event of dissolution, and after the payment of all debts and liabilities, the remaining property, funds and assets of The Club shall be distributed or disposed off to The Canorient Christian Association of Metropolitan Toronto or to such other organization or organizations whose objects are beneficial to the community, as may be determined by the Executive committee of The Club and confirmed by an affirmative vote of at least 2/3rds of the members present in person at a general meeting of the Club called for that purpose.
20. **AMALGAMATION:** The Executive Committee may enter into an agreement to amalgamate with one or more organizations with similar objectives, subject to confirmation by an affirmative vote of at least 2/3rds of the members present in person at a general meeting of The Club called for that purpose.
21. **RULES AND REGULATIONS:** The Executive Committee may prescribe such rules and regulations not inconsistent with these by-laws relating to the management and operation of The Club as may from time to time deem expedient.
22. **INTERPRETATION:** In these by-laws the singular shall include the plural and the plural the singular; the masculine shall include the feminine.